

MILPERSMAN 1320-150

Application for Voluntary Recall of Naval Reserve Officers to the Active Duty List

Responsible Office	COMNAVPERSCOM (PERS-80C)	Phone: DSN 882-3208/4914/3260 COM (901) 874-3208/3260 FAX 882-2738
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Governing	5 USC 301 10 USC 641
Statutes	10 USC 12301 10 USC 12311 10 USC 12320 10 USC 14501

Directives/Instructions

DOD Directive 1304.19 of 18 Sep 93
OPNAVINST 6110.1F
SECNAVINST 1420.1A
SECNAVINST 1427.2B
BUPERSINST 1001.39D
BUPERSINST 1540.41A
CNETINST 1534.1

Purpose	<ul style="list-style-type: none">• This program provides a means for drilling Reserve officers to request voluntary recall to active duty / transfer to the active duty list under 10 USC 12301. This program is a non-emergent, voluntary means to support an indefinite return to active duty status.
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Eligibility	<ul style="list-style-type: none">• This program is limited to members of the Ready Reserve (USNR-R) to include Naval Reserve officers drilling in Voluntary Training Units (VTU) as administered per BUPERSINST 1001.39. Retired members (XXX3, XXX9) and Individual Ready Reserve (IRR) members are ineligible for recall under this program. Officers without prior active naval service may apply for recall to active duty under this article. Officers separated from active duty, within the past six months, and not yet affiliated with the Naval Reserve, may apply for this program.
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Process

Overview

- The application for Voluntary Recall of Naval Reserve Officers to active duty and subsequent placement on the active duty list (ADL) commences with an application to Navy Personnel Command (PERS-80C). Application for recall is then routed for further consideration and approval by the Officer Community Managers and by the Community Detailers, subject to end-strength and billet availability. The officer is encouraged to indicate locations and desired assignments, but the final assignment for orders and determination for assignability will be made based on the needs of the service. NPC (PERS-80C) is responsible for overall program execution and serves as the central processing point for all applications submitted. This process is for MPN based recalls.
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Procedures

- Naval Reserve officers desiring to be recalled and placed on the active duty list (ADL), are required to submit a NAVPERS 1331/5 - Application for Voluntary Transfer of Naval Reserve Officers to the Active Duty List - with a resume' outlining Active / Naval reserve careers to NPC (PERS-80C). Prior to applying, applicants are encouraged to contact the community in which they desire recall to determine eligibility.

Officer Requirements

- Aviators (1315) will not be approved for voluntary recall unless they are in a flight status in a unit of the Naval Air Reserve or they apply for extended active duty within one year of the date of their release from active duty.
- Submarine Warfare (1125) and nuclear-trained Surface Warfare (1115) officers qualified in nuclear propulsion must be screened for recall into the Nuclear Power Program prior to consideration for recall in another designator or specialty, according to BUPERSINST 1540.41.
- Note that Chaplain Corps officers (4105) must have an ecclesiastical endorsement from an endorsing agent approved by DOD Directive 1304.19 authorizing recall to extended active duty.
- Medical Service Corps, Medical Corps, Dental Corps, Nurse Corps will begin the process by contacting a local recruiter or by contacting the CNRC Program Manager for their specialty.

MSC (2305) contact (901) 874-9254

DSN: 882

DC (2205) contact (901) 874-9251

NC (2905) contact (901) 874-9253

MC (2105) contact (301) 295-0006

One Stop Shop

- Applications from Merchant Marine Officers must contain the following statement: **"recall contingent upon approval of change of designator."** Merchant Marine Reserve Designators 1625/1675 are inactive-duty Reserve officer designators, not currently maintained in the active-duty inventory. Midshipmen and cadets expecting to receive a commission via the Merchant Marine Reserve Program must submit a recall request per CNETINST 1534.1(Series), through their respective college or university Naval Reserve Officer Training Corps Unit.
- All other officers submit NAVPERS 1331/5 and professional civilian /military resume for consideration.
- Officers applying for recall who have been released from active duty as a result of failure of selection for promotion to any grade by a board convened under 10 USC 611 will normally not be approved.
- Any officer requesting a change of designator should place the following statement on their application: **"recall contingent upon approval of change of designator."**
- Officers are encouraged to discuss billet options with their respective community detailers to pursue placement options, prior to the submission of their application for voluntary recall to active duty.

Physical Requirements

- Applicants selected for recall to extended active duty must meet physical standards and fitness assessment standards appropriate to grade as established by the Chief, Bureau of Medicine and Surgery, at the time ordered to active duty. Recent separation physicals are acceptable within the periodicity requirements of the Manual of Medicine.
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Application Processing Procedures

- Approval is by recommendation of a staff of officers within the Officer Community Manager Branch of the Chief of Naval Operations. In addition to service needs, the basic criterion for selection is whether, in the opinion of the staff, the candidate is fit by reason of age, education, previous naval and civilian experience, past performance, assignability, etc., to compete successfully on a career basis with his or her contemporaries, both Regular and Reserve. Officers will receive official notification of the decision on their recall request.
 - Normal processing time for applications is approximately six to eight weeks.
 - Waivers of these recall requirements may be granted under special circumstances as the needs of the service dictate.
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Service

- Generally, all Reserve officers applying for voluntary recall to the active-duty list will be recalled for an indefinite period. Orders will not specify a period of three years or less. Per 10 USC 12320, upon acceptance of orders the officer is ordered to active duty in his/her reserve grade. Notification is provided via a signed Statement of Understanding to NAVPERSCOM (PERS-80C). After completion of initial orders, the appropriate assignment officer at NPC will detail the officer for further assignments/billetts as the needs of the service dictate.
- Within the provisions of 10 USC 641(1)(D), a Reserve officer may be recalled to active duty and retained on the reserve active-status list. Order to such an officer must specify a recall period of three years or less and continued placement on the reserve active-status list. Reserve officers who are so recalled as clearly indicated in plain language within the supplemental instructions or body of the BUPERS orders, will remain on the reserve active-status list for promotion consideration. Notification specific to this clause is provided via a signed Statement of Understanding to NAVPERSCOM (PERS-80C). Desired service beyond the initial 36 months will place the officer on the active-duty list for promotion consideration and require the officer to re-apply to PERS-80C. Continued service requires a reevaluation of the member's impact on service accession, strength, and promotion plans. Further service is contingent upon the approval of PERS-80C and the Officer Community Managers.

Date of Rank Adjustment

- Date of rank adjustments are given to those officers who specifically request an adjustment and are eligible in accordance with SECNAVINST 1427.2(Series). Final determination on requests for DOR adjustments will be completed prior to the final approval of the recall application.
- Additional processing time may be necessary for requests that require date of rank adjustment.

Promotion Zone Limits

- Placement of a Reserve officer on the active-duty list may render the officer eligible for consideration in-zone or above zone by an active-duty list promotion selection board within one year of returning to active duty, in which case the officer will be **automatically deferred**. The officer may request that the automatic deferral be waived. Reserve officers are recommended to review SECNAVINST 1420.1(Series) for further information.

Separation from Recalled Duty

- This period of active duty may be terminated early by the Chief of Naval Personnel should the needs of the service so warrant, or should the officer fail

to maintain adequate standards of performance, physical qualification or conduct.

**Points of
Contact**

- General information, contact points and applications are available via NPC (PERS-80C) website:
<http://www.bupers.navy.mil/pers8/PERS-80/PERS-80C/pers-80c.htm>
p80C1@persnet.navy.mil or p80c@persnet.navy.mil
- General information and listing of detailers at NAVPERSCOM:
<http://www.bupers.navy.mil/pers4/index.html> and Officer Community Managers is available at <http://www.bupers.navy.mil/pers2/pers-21.htm#URL>
- General information and listings for NAVPERSCOM RPN 3YR Officer Recall and Training and Administration of Reserves Program: <http://www.bupers.navy.mil/pers9/revamp/pers92/pers921.htm>
- For promotion/selection board questions, NPC (PERS-8021) at (901) 874-4937 DSN 882-4937 or Email: p8021@persnet.navy.mil
- For activation of the officer active personnel file and proper screening of promotion records, Email: p8023@persnet.navy.mil, NPC(PERS-8023) at (901) 874-4537.

**Admin
Procedures
for Orders**

- Orders to active duty for officers assigned to units of the Naval Air Reserve will be forwarded via the appropriate Naval Air Station or Naval Air Reserve Training Unit. The CO of the NAS/NAR will effect delivery and direct the place of physical examination.
- Orders to active duty for officers other than officers in a unit will be forwarded via the Commander, Naval Reserve Readiness Command, Commanding Officer, Naval Marine Corps Reserve Center/Naval Reserve Center for the area in which the officer resides.

- For Naval Reserve officers serving on partial mobilization, Presidential Recall, ADSW (MPN or RPN funded) orders, or RPN Recalls, transfer to the active-duty list must occur without a break-in-service to maintain master military pay account.

- For PSD/Ship's Offices and other gaining activities: Gaining activity processing Naval Reserve officers for all voluntary transfers to the active-duty list will submit an email to NPC notifying PERS-8023 of the actual gain date to active duty; include member's name, rank, SSN, designator, and order number/date time group. This notification is required to ensure activation of the officer's active personnel file thereby ensuring proper consideration of the officer's file with pertinent active selection boards. Appropriate special program codes (SPI), accounting codes (ACC), pending gain indicator and precedence group codes, and source codes for personnel accounting systems accurately reflect the source and gain as a full strength, active duty member.